

## *Computer Tutorials*

*Students can utilize these Web sites to help study for the Computer Proficiency Test.*

### *Testing Dates:*

November 3, 2009
December 8, 2009
2010 TBA
Tests are given in Room 202 beginning at 3:30 until 5:00 p.m. Students need to email <a href="mailto:lmclean@suhsd.net">lmclean@suhsd.net</a> at least 24 hours in advance of test.

<http://www.gcflearnfree.org/computer/>

Must make an account, free, includes MS Office 2007 plus Internet and computer basics

<http://www.techtutorials.net/>

Free tutorials but one must make an account

*TechTutorials* offers a directory containing thousands of free tutorials for IT professionals, hobbyists, and home users

<http://www.homeandlearn.co.uk/>

No login required. Basic computing, MS Word, MS Excel, MS PowerPoint, and Web Design.

<http://www.comptechdoc.org/basic/basicitut/>

No login required. This basic computer tutorial is written for those who do not know very much about computers. The purpose of this basic computer tutorial is to help the reader better understand how to use their computer more effectively and safely.

<http://www.brainbell.com/>

- No login required.
- Full Web Building Tutorials.
- The largest web developer's site on the net.

<http://www.baycongroup.com/tutorials.htm>

- No login required.
- Word Basics 2007, Excel Basics 2007, PowerPoint Basics